MERCED IRRIGATION DISTRICT
FOREPERSON (WATER)

FLSA STATUS – Non-Exempt
Bargaining Unit – IBEW, Local 1245
Classification Level – Per IBEW Wage Schedule

DEFINITION

Under general supervision, supervise employees in the construction and maintenance of irrigation system facilities; to do related work as required.

ESSENTIAL FUNCTIONS OF THE POSITION:

- Supervise pouring of concrete structures or construction of wooden structures, including forms for concrete work.
- Lead and participate in the construction, repair, cleaning and maintenance of irrigation canals, ditches, pipelines and pump lines.
- Supervise, use equipment and ensure completion of jobs.
- Follow plans and instructions.
- Supervise and participate in laying concrete pipe and the repair of concrete pipelines.
- Place water control gates.
- Enforces safety rules.
- Perform general carpentry, plumbing, painting and other similar major and minor repair, alteration and installation work to District facilities.
- Train crew in use of tools and equipment.
- Use hand and power tools connected with building structures.
- Keep time records for payroll and work orders.
- Maintain record of work accomplished and of time, materials, and equipment operation required.
- Abide by all District policies, guidelines and rules.
- Peform related work as required.

KNOWLEDGE AND ABILITIES

Knowledge of:

- Skill in the use of materials, tools, and methods used in concrete work or carpentry.
- The hazards and safety precautions appropriate to the trade or assignment.
- Safe work practices.
- Recordkeeping and reporting procedures.

Ability to:

- Work without direct supervision.
- Supervise work of others.
- Read blueprints and to do work according to plans and specifications.
- Write daily field reports.
- Work with various computer software, including Microsoft Office Suite and the District's work order system.
- Establish and maintain cooperative working relationships with the public and fellow employees.
- Plan and schedule work.
- Follow verbal or written direction.
- Communicate clearly and concisely, orally and in writing.

NECESSARY SPECIAL REQUIREMENT

- Possession of an appropriate valid California Driver's License.
- A Department of Motor Vehicles "Driver Record Information" print-out will be required at time of hire and throughout employment. Must be enrolled in District's DMV pull-notice program.

EXPERIENCE

- Three (3) years as a concrete worker, carpenter, or equivalent.
- Supervisory experience preferred.

EDUCATION

Any combination of education and experience equivalent to graduation from high school.

TYPICAL PHYSICAL ACTIVITIES

The physical and mental demands of this position are described below. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of the position:

- Travels regularly by vehicle in inspecting District facilities and field operations.
- Works in an outdoor environment.
- Communicates orally with District management, co-workers and the public in face-to-face, one-on-one and group settings.
- Regularly uses a telephone and radio for communication.
- Uses office equipment such as computer terminals, copiers and FAX machines.
- Walks on uneven terrain, outdoors in all weather conditions.
- Hearing and vision within normal ranges.

Sitting:	Remains in a seated position for up to eight (8) hours per day.
Hands/Arms:	Operates vehicles and delivery gates for up to eight (8) hours per day.
Lifting:	Raises and lowers supplies and equipment up to fifty (50) pounds.
Stooping:	Bends body downward and forward by bending at the knees or waist.
Talking:	Expresses ideas and shares information by means of spoken work in person and by telephone.
Hearing:	Hears well enough to receive communications in person and by telephone.
Vision:	Operates vehicles and office equipment.

ENVIRONMENTAL FACTORS:

- Exposure to the sun: 90% or less work time spent outside a building and exposed to the sun.
- Some work performed in an outside environment with exposure to dust, dirt and significant temperature changes between heat and cold.

ESSENTIAL MENTAL ABILITIES:

- Exercise independent judgment.
- Self directing and organized.
- Reason objectively.
- Assess, project and plan work activities on a daily and weekly basis.
- Document concisely, accurately and timely.