

**MERCED IRRIGATION DISTRICT**  
FOREPERSON (WATER)  
FLSA STATUS – Non-Exempt  
Bargaining Unit – IBEW, Local 1245  
Classification Level – Per IBEW Wage Schedule

**DEFINITION**

Under general supervision, supervise employees in the construction and maintenance of irrigation system facilities; to do related work as required.

**ESSENTIAL FUNCTIONS OF THE POSITION:**

- Supervise pouring of concrete structures or construction of wooden structures, including forms for concrete work.
- Lead and participate in the construction, repair, cleaning and maintenance of irrigation canals, ditches, pipelines and pump lines.
- Supervise, use equipment and ensure completion of jobs.
- Follow plans and instructions.
- Supervise and participate in laying concrete pipe and the repair of concrete pipelines.
- Place water control gates.
- Enforces safety rules.
- Perform general carpentry, plumbing, painting and other similar major and minor repair, alteration and installation work to District facilities.
- Train crew in use of tools and equipment.
- Use hand and power tools connected with building structures.
- Keep time records for payroll and work orders.
- Maintain record of work accomplished and of time, materials, and equipment operation required.
- Abide by all District policies, guidelines and rules.
- Perform related work as required.

**KNOWLEDGE AND ABILITIES**

**Knowledge of:**

- Skill in the use of materials, tools, and methods used in concrete work or carpentry.
- The hazards and safety precautions appropriate to the trade or assignment.
- Safe work practices.
- Recordkeeping and reporting procedures.

**Ability to:**

- Work without direct supervision.
- Supervise work of others.
- Read blueprints and to do work according to plans and specifications.
- Write daily field reports.
- Work with various computer software, including Microsoft Office Suite and the District's work order system.
- Establish and maintain cooperative working relationships with the public and fellow employees.
- Plan and schedule work.
- Follow verbal or written direction.
- Communicate clearly and concisely, orally and in writing.

### **NECESSARY SPECIAL REQUIREMENT**

- Possession of an appropriate valid California Driver's License.
- A Department of Motor Vehicles "Driver Record Information" print-out will be required at time of hire and throughout employment. Must be enrolled in District's DMV pull-notice program.

### **EXPERIENCE**

- Three (3) years as a concrete worker, carpenter, or equivalent.
- Supervisory experience preferred.

### **EDUCATION**

Any combination of education and experience equivalent to graduation from high school.

### **TYPICAL PHYSICAL ACTIVITIES**

The physical and mental demands of this position are described below. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of the position:

- Travels regularly by vehicle in inspecting District facilities and field operations.
- Works in an outdoor environment.
- Communicates orally with District management, co-workers and the public in face-to-face, one-on-one and group settings.
- Regularly uses a telephone and radio for communication.
- Uses office equipment such as computer terminals, copiers and FAX machines.
- Walks on uneven terrain, outdoors in all weather conditions.
- Hearing and vision within normal ranges.

Sitting:	Remains in a seated position for up to eight (8) hours per day
Hands/Arms:	Operates vehicles and delivery gates for up to eight (8) hours per day
Lifting:	Raises and lowers supplies and equipment up to fifty (50) pounds.
Stooping:	Bends body downward and forward by bending at the knees or waist
Talking:	Expresses ideas and shares information by means of spoken work in person and by telephone.
Hearing:	Hears well enough to receive communications in person and by telephone.
Vision:	Operates vehicles and office equipment.

### **ENVIRONMENTAL FACTORS:**

- Exposure to the sun: 90% or less work time spent outside a building and exposed to the sun.
- Some work performed in an outside environment with exposure to dust, dirt and significant temperature changes between heat and cold.

### **ESSENTIAL MENTAL ABILITIES:**

- Exercise independent judgment.
- Self directing and organized.
- Reason objectively.
- Assess, project and plan work activities on a daily and weekly basis.
- Document concisely, accurately and timely.