

MERCED IRRIGATION DISTRICT
SEASONAL APPRENTICE DISTRIBUTION SYSTEM OPERATOR (ADSO)

FLSA STATUS – Non-Exempt
Bargaining Unit – IBEW, Local 1245 - Classification Level – 15

DEFINITION

An employee engaged in performing Distribution System Operator's work under the general direction of a Distribution System Operator (DSO) or Senior Distribution System Operator (SDSO). After an initial period of direct supervision and training, the ADSO will work alone, under general supervision, on jobs for which the employee has been trained and instructed. Under general supervision, perform a variety of semi-skilled and skilled duties, both manual and clerical, in the distribution of irrigation water to farmers.

ESSENTIAL FUNCTIONS OF THE POSITION

- Regulate water flows and levels throughout the distribution system by operating the District's SCADA system, locally controlled automatic gates and weirs, manually operated gates and weirs, board drops and other control devices.
- Maintain detailed water usage records in the District computer system and/or on paper forms for each irrigator and distribution facility.
- Perform varied duties in the construction, repair, cleaning and maintenance of irrigation canals, pipelines and structures.
- During the irrigation season, work a variety of scheduled shifts and work overtime as required.
- During the non-irrigation season, be assigned to a forty hour work week on various duties throughout the District.
- Operate District pumps and document operational data on paper forms and/or in the District's computer system.
- Perform operational inspection and maintenance on distribution facilities, including open channels, pipelines, pumps, gates, weirs and other distribution system appurtenances.
- Note failures in the distribution system and makes oral and written reports of same to supervisor.
- Make best effort to ensure that no water is wasted.
- Provide limited assistance to farmers with irrigation problems.
- Respond to emergency calls during assigned shift.
- Answer complaints and inquiries.
- Perform a variety of maintenance and construction duties during the non-irrigation season.
- Perform related work as required.

KNOWLEDGE AND ABILITIES**Knowledge of:**

- Recordkeeping and reporting procedures.
- Safe work practices.
- Basic methods, tools, techniques and materials used in the construction, maintenance, repair and cleaning of irrigation or public works facilities.

- Operation of a variety of construction equipment.

Ability to:

- Learn the operational and mechanical principles of the District's irrigation distribution system.
- Learn the District policies and procedures with respect to distribution of irrigation water.
- Work without direct supervision.
- Make accurate water flow measurements.
- Work with various computer software, including Microsoft Suite and the District's SCADA system.
- Note and diagnose the causes of failure in the irrigation system.
- Keep water records and prepare reports.
- Meet and maintain good relations with public and fellow workers.
- Maintain neat personal appearance.
- Perform heavy manual labor.
- Understand and carry out oral and written directions.

SPECIAL REQUIREMENTS

- Possession of an appropriate California Driver's License.
- A Department of Motor Vehicles "Driver Record Information" print-out will be required at time of hire. Must be enrolled in District's DMV pull-notice program.

MINIMUM QUALIFICATIONS

EDUCATION:

- Any combination of education and experience equivalent to graduation from high school.

EXPERIENCE:

- One (1) year in irrigation operations/maintenance work or equivalent is preferred.
- Must take and pass Distribution System Operator test, as provided by the District.

TYPICAL PHYSICAL DEMANDS:

The physical and mental demands of this position are described below. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of the position.

- Travels regularly by vehicle in inspecting District facilities and conducting field operations.
- Works in an outdoor environment.
- Stoops, kneels, crouches, crawls and climbs as required during performance of duties.
- Communicates orally with District management, co-workers and the public in face-to-face, one-on-one and group settings.
- Regularly uses a telephone and radio for communication.
- Uses office equipment such as computer terminals, copiers and FAX machines.
- Walks on uneven terrain, outdoors in all weather conditions.
- Hearing and vision within normal ranges.

- Sitting: Remains in a seated position for up to twelve (12) hours per day
- Hands/Arms: Operates vehicles and delivery gates for up to twelve (12) hours per day
- Lifting: Raises and lowers supplies and equipment up to fifty (50) pounds.
- Stooping: Bends body downward and forward by bending at the knees or waist
- Talking: Expresses ideas and shares information by means of spoken work in person and by telephone.
- Hearing: Hears well enough to receive communications in person and by telephone.
- Vision: Operates vehicles and office equipment.

ENVIRONMENTAL FACTORS:

- Exposure to the sun: 90% or less work time spent outside a building and exposed to the sun.
- Irregular or extended work hours: Per the Memorandum of Understanding (MOU).
- Work performed in an outside environment with exposure to dust, dirt and significant temperature changes between heat and cold.

ESSENTIAL MENTAL ABILITIES:

- Exercise independent judgment.
- Self directing and organized.
- Reason objectively.
- Assess, project and plan work activities on a daily and weekly basis.
- Document concisely, accurately and timely.

Applications will only be accepted via the Merced Irrigation District's online application system.

New users must set up an account at

<https://Merced.accessgovernment.net/ApplicantTracking>.

Assistance with this new feature can be obtained in Human Resources.

Wages:	\$18.7692 to \$24.1480 - Level 15
Date of Posting:	February 2, 2018
Closing Date of Application Acceptance:	February 17, 2018 @ 5:00 pm
Location of Job:	Franklin Yard, Merced, CA
Anticipated Interview Date	To Be Announced
Anticipated Start Date:	To Be Announced